



NASA LaRC Exchange



Planning an outdoor event? Why not use the LaRC Exchange Picnic area? For more information and scheduling contact Travis at x4-4909.

Pavilion reservations/usage: Fees are normally a maximum of four hours at a rate of \$10 per hour and a separate fee from cleaning or catering fees. A \$25 deposit is required to confirm your reservation day and is applied toward the usage fee. Additional hours may be added to your event at \$25 per hour added. Usage/Reservation fee is waived for Exchange sponsored club and league events which must be approved by the Exchange Operations.

* Please fill out LF268 to use the Picnic Area. See LMS Forms: <https://lms.larc.nasa.gov/admin/documents/LF268.pdf>

- [Click here](#) for Catering